



Office Use Only: Accepted _____ WH _____ 1

IHPS Homestays
 20 South Altadena Drive, Suite 102
 Pasadena, CA 91107
 626-791-4249 Fax 626-602-3913
 Website: www.IHPShomestays.com
 Email: info@ihpshomestays.com

Host Family Application Form

Name (s): _____

Please circle:

Address: _____

Family

City: _____ State _____

Couple/Married

Zip Code: _____

Single/Widowed/divorced

Retired Person(s)

Home Telephone: _____

Cell Phone: _____

Email: _____

Please list all children or any other family members/ non-family members living in your home. Please be as accurate as possible.

<u>Name</u>	<u>Male/Female</u>	<u>Relationship</u>	<u>Birth date or age</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Are all family members/ others living in the home in good health? _____

If not, please explain:

(Mr.) Host Occupation/Company _____

Host Work Telephone: _____

(Ms.) Host Occupation/Company _____

Host Work Telephone: _____

Please circle: House Town Home Apartment/Condo

Student Preferences: Male Student Female Student No Preference

Would you also be interested in accepting a foreign Intern or short visitor? _____

How many students would you like to host? 1 2 3

Northern CA. Office
 Attn: Annie Anderson, Housing Coordinator
 P.O. Box 22851 Sacramento, CA 95822-9998
 Tel: 916-813-6698 Fax: 626-602-3913
 Email: Annie@IHPShomestays.com

Can two students share a room? Yes No

If yes, do you have two separate beds the students/interns can sleep in? _____

Do you have pets in the home? Yes No

If yes, please describe: _____

Are the pets kept: Inside Outside Both

Do you have parking available for a student/Intern? If yes, Please describe:

How far is the nearest bus/Metro stop from your home? Please list any bus lines you may know about below: _____

Please list the names of any schools that your home is near to:

School #1: _____ Distance: _____

School #2: _____ Distance: _____

School #3: _____ Distance: _____

Have you had previous international experience or have you traveled to another country? If yes, please explain:

Please describe you and/or your family's hobbies and interests:

Would you be willing to provide two meals a day for the student? _____

If so, what kinds of meals does your family regularly eat?

Are you a Vegetarian? Yes No

Please provide two character references (excluding family members):

Name: _____

Name: _____

Phone: _____

Phone: _____

Relationship: _____

Relationship: _____



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Host Homestay Agreement

The following is an Agreement between International Housing Placement Service ("IHPS") and _____ the ("Host"), under which IHPS agrees to provide, and the Host agrees to accept, Participants for placement from time to time, on the following terms and conditions:

Placement

1. In the event that IHPS finds a Participant for placement with the Host, the parties prior to placement, will agree upon the duration of the placement. Except in the case where the Participant is a minor, IHPS responsibilities to the Participant and the Host shall cease after the Participant has been with the Host for three months. The Participant except, when agreed prior to placement, shall make all payments directly to the Host. Upon completion of the agreed three month period, the Host and Participant can make such further arrangements as they deem fit. IHPS shall not be responsible for any arrangements made between the Host and Participant after the initial three month period.
2. IHPS will try to find the most appropriate individual for placement with the Host, but cannot guarantee that all requirements of the Host will be met. IHPS cannot guarantee that the Host will be provided with a Participant each month.
3. The Host will not offer accommodations at the same time to two Participants speaking the same language, without the consent of IHPS.

Fee

4. Payment is month to month.

Housing Conditions

5. The Host agrees to provide a welcoming and secure environment for the Participant.
6. The Host agrees to provide **only** room/ and board to the Participant, which shall include 2 healthy meals a day. An evening meal will be prepared and left if the Host is not home or if the Participant comes home late from school. If Host is hosting a high school Participant, Host agrees to 2 meals a day, Monday-Friday and 3 meals a day on Saturday and Sunday.
7. If Participant chooses a no meal option, the Host agrees to allow the Participant to use their kitchen to cook his or her own meals. Also, the Host agrees to allow the Participant to use Hosts' cookware and utensils.
8. The Host will provide each Participant with a key to the house.
9. The Host will provide basic furniture, which includes a bed, closet, and desk or study table, chair and good lighting in the Participant's room. This room will not be shared without the consent of IHPS.
10. The room that the Host has shown to the IHPS representative will be the room provided for the Participant for the duration of the homestay period. If a change is necessary, IHPS should be notified in advance.
11. The Host will not require the Participant to baby-sit or require that the Participant do housework (apart from keeping his/her own room and bathroom clean).
12. The Host will make an effort to show the Participant some local places of interest during the Participant's stay and shall attempt to include the Participant in the Host family activities for the duration of the Participant's stay. The Host is not required to pay for costs such as entertainment for the Participant if the Participant wishes to be involved in the Host family activities.

Obligation to Advise

13. The Host will contact IHPS immediately if any difficulties arise in his/her dealings with the Participant, and agree to co-operate with IHPS towards resolving any issues that may arise.

Termination

14. If the Host wishes to terminate the placement before the end of the placement period, the Host shall provide IHPS with at least four weeks' notice of the termination, to allow IHPS to find a new placement for the Participant. In such case, all payments from Participant to the Host will cease as of the termination of the placement, and the Host to the Participant shall return any payments that have been made to the Host for any period beyond the termination of the placement.
15. If the Participant terminates the placement, IHPS will attempt to provide the Host with advance notice of 1 month. In such case, the Host to Participant shall refund any payments that have been made to the Host for any period beyond the termination of the placement.
16. If the Host fails to meet the requirements or criteria of IHPS'S Homestay Program, fails to meet IHPS'S standards of conduct, or if the Host breaches any of the terms and conditions contained in this Agreement, IHPS may terminate any placement, and this Agreement without advance notice, and without further payment to the Host. The Host to Participant shall return any payments that have been made to the Host for any period beyond the termination of the Agreement or placement.
17. IHPS reserves the right to terminate this Agreement for any reason whatsoever.

Exclusion of Liability

- 18. The Host understands and acknowledges that IHPS must rely to a great extent on the information provided to it by the Participants. IHPS'S screening of the Participants is limited to the information provided by the Participants in their application process. While IHPS will not knowingly retain as a Participant any individual it knows to be inappropriate, ultimately the behavior of the Participant cannot be guaranteed.
- 19. The Host accepts full risk and responsibility for any injury the Host may incur, or any damage to the Host's property arising from the Host's participation in the Homestay Program. The Host releases and forever discharges IHPS, its respective owners, agents and employees, from all actions, causes of actions, suits, claims, or demands whatsoever, that may arise from the Host's participation in the Homestay Program.
- 20. The Host shall maintain third party liability insurance (generally found on homeowners' policies). The Host is also advised to check with its home insurance agent to ensure that the Host is covered by insurance for an additional resident.
- 21. IHPS is not responsible for long-distance phone calls made by the Participant, or for any other expenses or damages incurred or caused by the Participant during that Participant's stay.

Representation

- 22. The Host represents and warrants that all the information in his/her homestay application is true and complete to the best of his or her knowledge and that each family member has been made aware of this agreement and is prepared and happy to welcome a visitor into their family and home.
- 23. The host represents and warrants that he/she has read all 25 points contained in this agreement which is titled HOST HOMESTAY AGREEMENT
- 24. I authorize IHPS to conduct a criminal background investigation at their discretion

AGREEMENT AND RELEASE:

25. I, the undersigned have read, understand and accept all the terms and conditions of this contract which are listed above on this Host Homestay Agreement. I fully accept the terms of the responsibility, refunds, extensions and charges as stated in the Host Homestay Agreement and I agree to assume any and all risk for any and all loss, injury, damage, accident, delay or expense but not limited to any such loss arising from my housing placement. I acknowledge that I waive any and all claims against IHPS and agree to indemnify IHPS from any litigation arising from this placement. I agree to not hold IHPS responsible for any loss of any type or nature from any cause including (without limitation) acts of God, wars, strikes, incidents of politically motivated violence, sickness or quarantine, government restrictions or regulations, except in the case of willful or gross negligence of IHPS including any claim regarding or concerning the selection of or from any act or omission by any homestay host family, bus company, landlord, taxi service, hotel, restaurant, school or other firm, agency, company or individual.

I understand that I am responsible for exercising due caution and common sense at all times, if a student should become ill and require emergency treatment dial 911 and contact IHPS immediately. I indemnify IHPS, its agents and employees, and hold them harmless for any financial liability or obligation which I personally incur, or injury or damage to the person or property of others. IHPS reserves the right to make changes to my housing arrangements.

I agree that any dispute under this Agreement will be filed in the Northwest District of the Superior Court for the County of Los Angeles and will be determined under California law.

DATED at the City of _____, in the State of _____, this ____ day of _____, 20____.

Host

International Housing Placement Service

Host

N.B. All parties acknowledge that facsimile copies will be treated as originals

Host Homestay Agreement 2006

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IHPS'S Host(s) Standards of Conduct

1. Host(s) promises to engage in open communication with Participant
2. Host(s) will refrain from any illegal activity while Participant is being hosted in their home
3. Host(s) promises to respect the property, privacy and bodily integrity of the Participant
4. Host (s) will provide clear and explicit written instructions regarding household rules and customs that they expect the Participant to follow
5. Host(s) will not allow or encourage the Participant to engage in any illegal activities on the Hosts' premises or the best of Hosts' knowledge. This includes, but is not limited to, use of illegal drugs, under age alcohol consumption, driving under the influence of drugs or alcohol
6. Host(s) will be polite toward the Participant and will on occasion integrate the student into some of the host's activities
7. Host(s) will provide laundry detergent, light bulbs, toilet paper, towels and bed linens for the Participant while in the home at no extra charge.

Host Signature: _____

Date: _____

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